

Minutes of Meeting held at City Art Gallery, Manchester

18-20/2-81

Present: Mr Timothy Clifford, Chairman
Mr George Breeze, Secretary
M. Dirk de Vos

1. Apologies

Apologies for absence received from
M. Per Bjurström, Treasurer
Mlle Görel Cavalli Björkman
Mlle Irène Bizot
M. Christopher Till

2. Quorum

According to ICFA rule 4(d) the meeting was deemed quorate.

3. Provisional Executive Board

The Provisional Executive Board comprises

Chairman, Mr Timothy Clifford
Secretary, Mr George Breeze
Treasurer, M. Per Bjurström

Mme Irina Antonova	M. Juri Korolev
M. John Baratte	Dr Vitali Souslov
Mlle Irène Bizot	M. Christopher Till
Mlle Görel Cavalli Björkman	M. Dirk de Vos

The Chairman reported that the Treasurer had advised him that he did not wish to continue in that post because of the problems of currency exchange between French Francs and US dollars, the currencies of ICOM, and Swedish Krone, the currency of the Treasurer's country. M. Per Bjurström would be pleased, however, to remain on the Executive Board if the members of the Committee approve.

4. Income

At its Extraordinary Session in March of this year ICOM's Executive Council decided to grant ICFA a subvention for 1981

4. Income (cont.)

of \$US 500. The Council also decided to change the procedure for the granting of subventions to International Committees. Upon request a fixed amount is now allocated for secretarial costs and any funds necessary for special projects must be the subject of a special detailed request. This new procedure will come into effect as of 1982.

5. Present Membership

The membership at present comprises two members from Belgium, one from Finland, three from France, two from Nigeria, one from Portugal, one from Singapore, two from Sweden, three from the Union of Soviet Socialist Republics, six from the United Kingdom, one from the United States with a further ten applications in the post, and one from Zimbabwe. It has taken longer than originally anticipated to seek out members. Letters were sent to the Chairmen of all the National Committees of ICOM asking them to circulate their members with information about ICFA and asking that any interested member of ICOM gets in touch with the Secretary. It is apparent now that information about the Committee has filtered through the Newsletters of many of the member countries and applications are now flowing in steadily.

6. Future Membership

No names of new members have been received from the Soviet Union since the Mexico Conference and the Secretary was asked to write to the Secretary of the Soviet National Committee asking if there were any further members of Soviet Museums who would like to join. Members of the Board are asked to seek out new members for the Committee with these members representing as wide a geographical and subject coverage as possible.

7. Plenary Session in Paris, 1981

The Secretary has written to Mme P Olcina, Deputy Secretary-General of ICOM, asking her to book a room either in the Maison de l'UNESCO or ICOM Secretariat in Paris on 18 and 19 June prior to the meeting of the Advisory Committee of ICOM on 22 and 23 June. (Under the terms of reference of ICFA it has to hold a plenary session before the first meeting of the Advisory Committee of ICOM following that held at the XII General Conference).

8. XIII General Conference of ICOM, London 1983

ICFA must make an important contribution to this meeting and members are asked to think about this as soon as the theme has been approved.

9. Activities

As the provisional Executive Board is relatively small (a deliberate decision made in Mexico in order that it should be able to grow with the membership to reflect its increasing geographical and subject specialisation coverage), due to the Committee's general membership being, so far, relatively small, and as the Triennial Programme is large, it was felt that working groups could not be set up until the Committee had achieved a reasonable size. It has taken longer than originally envisaged for applications to join the Committee to be made.

10. Annual Report for 1980-1981

- i. Present composition of Committee:- see paragraphs 3. and 5. above.
- ii. Committees activities for first year:- see paragraph 9. above.
- iii. Relations with other organisations:-
 - other international committees: not at this stage
 - national committees and ICOM Secretariat: correspondence concerning widening the membership and seeking applicants for membership of the Committee.
- iv. Projects for 1981:- a start on the triennial programme to be discussed at the plenary session in Paris. A meeting of working groups should be held later in 1981. As the triennial programme is divided into three sections it was thought possible for the first part to be the subject of a meeting this year, the second part to be the topic for 1982, and the third part to be the subject of discussion in 1983.
- v. Suggestions concerning the functioning of ICOM: Proposals will be requested at the plenary session.

11. Agenda for Plenary Session

Thursday, 18 June

- 11.30 hours
1. Apologies for absence
 2. Approval of present membership (ICOM Statutes, Article 33(e))
 3. Constitution of the Committee - Proxy Voting
 4. Voting for new Executive Board and its officers

Provisional Board members

Mr Timothy Clifford, Chairman
Mr George Breeze, Secretary
M. Per Bjurström, Treasurer

Mme Irina Antonova
M. John Baratte
Mlle Irène Bizot
Mlle Görel Cavalli Björkman
M. Juri Korolev

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11. Agenda for Plenary Session (cont.)

Dr Vitali Souslov
M. Christopher Till
M. Dirk de Vos

Lunch

- 14.30 hours
5. Discussion as to how triennial programme should be split up into working groups and as to the constitution of these working groups. The co-option of others onto working groups.
 6. Discussion on form of publishing the findings of working groups so that a common format is achieved.
 7. Discussion on finding the finance for publishing the findings of working parties, including the possibility of having a subscription raised from among the members of ICFA to assist with such finance.
 8. Relationships with other international committees regarding elements of the triennial programme.
 9. Discussion of ICFA's role at the XIII General Conference in London in 1983.
 10. Next meeting of ICFA - its theme, its venue, and proposals for speakers to give papers.
 11. Any Other Business

Discussion on items 5 - 11 will continue on Friday 19 June, starting at 10.15 hours.

19 May 1981

George Breeze
Secretary, ICFA